

## **Improvement and Innovation Board Membership, Terms of Reference and Outside Body Appointments for 2013/14**

### **Purpose of report**

To ask the Improvement and Innovation Board to note its Membership, Terms of Reference and agree the Outside Bodies appointments for 2013/14.

### **Summary**

The Board's Membership (**Appendix A**), Terms of Reference (**Appendix B**) and nominations to Outside Bodies (**Appendix C**) are attached to this report. The report proposes an amendment to the terms of reference. This reflects the formal demise of the Children's Improvement Board (CIB) and potential changes to other structures in the future, but confirms the board's continuing strategic role in the areas of improvement that they dealt with, all changes are underlined.

### **Recommendation**

That the Improvement and Innovation Board notes its Membership and Terms of Reference and agrees the Outside Bodies appointments for 2013/14.

### **Action**

Advise Outside Bodies of Board Appointments.

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**Appendix A - Improvement and Innovation Board - Membership 2013/2014**

<b>Councillor</b>	<b>Authority</b>
<b>Conservative (7)</b>	
Peter Fleming <b>[Chairman]</b>	Sevenoaks DC
Teresa O'Neill	Bexley LB
Nicholas Rushton*	Leicestershire CC
Richard Stay	Central Bedfordshire Council
Glen Miller	Bradford City
Tony Jackson	East Herts Council
David Mackintosh	Northampton BC
<b>Substitutes:</b>	
Paul Middlebrough**	Wychavon DC
Geoff Driver**	Lancashire CC
Barry Wood	Cherwell DC
Peter Jackson	Northumberland Council
<b>Labour (7)</b>	
Claire Kober* <b>[Deputy Chair]</b>	Haringey LB
Tony McDermott MBE	Halton BC
Tim Cheetham	Barnsley MBC
Helen Holland	Bristol City
Kate Hollern	Blackburn with Darwen BC
Rory Palmer	Leicester City
Imran Hussain*	Bradford City
<b>Substitutes:</b>	
Theo Blackwell	Camden LB
Sue Woodward**	Staffordshire CC
<b>Liberal Democrat (2)</b>	
Jill Shortland OBE <b>[Vice-Chair]</b>	Somerset CC
Sir David Williams CBE	Richmond upon Thames LB
<b>Substitute:</b>	
Theresa Higgins	Essex CC
<b>Independent (2)</b>	
Shirley Flint* <b>[Deputy Chair]</b>	North Kesteven DC
John Blackie*	Richmondshire DC and North Yorkshire CC

<b>Substitute</b>	
TBC	
<b>Observers</b>	
Philip Selwood, Energy Savings Trust	Private Sector
Richard Priestman, Lombard	Financial/Productivity Expertise

\*new member

\*\*new substitute

## **Appendix B – Improvement and Innovation Board Terms of Reference and Remit**

1. The purpose of the Improvement and Innovation Board is to provide strategic oversight of all the Local Government Association's (LGA) policy and improvement activity in relation to councils improving their performance and productivity and in relation to localism - in line with the LGA priorities.
2. In doing so it will work closely with the LGA Boards on the performance of the sector in their subject areas and the arrangements they are putting in place to provide improvement support. The board will provide an overarching framework for the sector's work on sector led improvement. It will maintain a strategic oversight of improvement support provided by LGA Boards and other sector owned bodies (for example successor bodies to the regional improvement and efficiency partnerships (RIEPs) and Boards set up for specific services such as the Towards Excellence in Adult Social Care board (TEASC) and provide guidance and advice as new support offers are developed.

### **Existing words (to be deleted):**

The board will provide strategic direction to the sector's own improvement architecture, for example, successor bodies to the regional improvement and efficiency partnerships (RIEPs); the Children's Improvement Board and the Towards Excellence in Adult Social Care board (TEASC).

3. Boards should seek to involve councillors in supporting the delivery of these priorities. This can be through task groups, rural and urban commissions, special interest groups (SIGs), regional networks and other means of wider engagement. They are operating essentially as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
4. The Improvement and Innovation Board will be responsible for:
  - 4.1 Developing a thorough understanding of council priorities and performance across the width of councils' responsibilities, using strong networks and robust information.
  - 4.2 Helping to shape the LGA Business plan by ensuring the priorities of the sector are fed into the process.
  - 4.3 Overseeing a programme of work to deliver the strategic priorities set by the LGA Executive, covering lobbying and campaigns, research and or policy, good practice, improvement support and events - as specified in the business plan, taking into account linkages with other policy boards where appropriate.
  - 4.4 Representational and lobbying activities on behalf of the LGA and responsibility for the promulgation of activity through public statements in its areas of responsibility.

**Item 2**

- 4.5 Building and maintaining effective relationships with key stakeholders.
- 5. The Improvement and Innovation Board may:
  - 5.1 appoint members to relevant outside bodies in accordance with guidance in the Political Conventions.
  - 5.2 appoint member 'champions' where appropriate (who must be a current member of the Board) on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response and contact with councils.

**Appendix C – Improvement and Innovation Board Outside Body Appointments  
for 2013/14**

<b>Organisation</b>	<b>Background</b>	<b>Representative for 2013/14</b>	<b>Allowances/ Expenses</b>	<b>Previous Member appointment for 2012/13</b>
Urban Commission Steering Committee	The Urban Commission provides an LGA forum for member authorities whose areas are wholly or partly urban. The Urban Commission will act in a way that complements the principals of the LGA as a whole.	To be Appointed	No expenses or allowance paid	Cllr Tony McDermott (Labour)
Rural Commission	Provides the forum within the Association for member authorities with an interest in rural affairs.	To be Appointed	No expenses or allowance paid.	Cllr William Nunn (Conservative). No longer a Board member.
Knowledge Navigator steering group	The steering group manages the Local Government Knowledge Navigator team to direct the work and ensure that local government both inputs to and benefits from publically funded research programmes commissioned under the UK Research Councils.	To be Appointed	LGA will cover reasonable travel and subsistence.	Cllr Tim Cheetham (Labour) Appointed in January 2013